



Board Meeting #9 Minutes	24.08.2022
Meeting of the Board of Officials	7:00pm-09:30pm
#9	Approved for Publish

Attendees:

Tom Thornhill (TT) President, Christian Carter (CC) Senior Affiliated League Commissioner, Lee Manning (LM) Development Official, Chris Deacon (CD) Officials Commissioner

Apologies:

None

9.1 Chair's Welcome, introductions and apologies

TT welcomed the attendees.

The Board extended its congratulations to the Great Britain Blind Baseball Team on reaching the final of the inaugural WBSC Blind Baseball Cup hosted in the Netherlands as well as the Great Britain Women's Senior National Team on competing in their first ever European Championships in France.

In the interest of time, the Board agreed to not discuss the Board Officials reports at this meeting.

9.2 Declaration of Interests

Declarations were as follows: LM associated with LYBL and Herts Baseball, CC associated with Kent Buccaneers Baseball Club, TT Associated with the Norwich Iceni Baseball Club and the East of England Baseball League, CD Associated with Legends Baseball.

9.3 Review and Approval of Minutes of the previous Board meeting(s)

The Board agreed to delay the approval of the previous minutes and the publishable minutes until the next meeting.

The Board agreed that the Extraordinary General Meeting minutes of the 27th November and the 31st of January will be included in the upcoming AGM Pack for the members' approval.

Action: Board members to review all previous meeting minutes.

Action: TT to draft minutes relating to meetings 4 & 5 for the Board review.

9.4 Review of Action Points from Previous Meeting

Board Meeting #8 Action Points

8.3 Review and Approval of Minutes of the previous Board meeting(s)

Action: TT and ED to ensure that the undrafted minutes from previous Board meetings are published. (TT has drafted all minutes apart from meetings 4 & 5).

Action: TT to draft Board Meeting minutes to be published after a Board review of the drafts redacting sensitive information. (TT has drafted all minutes apart from meetings 4 & 5).

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8.4 Action Points from Previous Minutes

Action: CD to chase WB-UK for minutes of the joint meeting held. WB-UK had not yet completed the minutes. CD to chase up. *(CD has been unable to chase WB-UK, **Action:** CD to speak with Tracey Wilks about action points relating from the BBF's meeting with WB-UK).*

Action: ED to forward the issue regarding facilities with WB-UK, especially where women play or watch. This has not yet been progressed. ED to chase up. *(ED has not completed this action)*

Action: ED to seek agreement of a suitable LGBTQ+ guidance policy with WB-UK. A collaborative working group had been set up with WB-UK and this was progressing well. A policy has not yet been defined and ED/TT still working on it. *(This action was had not been completed, **Action:** CD to include this action when he speaks with Tracey Wilks).*

8.5 Ad Hoc Committees and Chairs.

Action: TT to consider Terms of Reference for an additional Ad Hoc committee to cover Equal Opportunities, Diversity and Safeguarding, and that a Chair would be named. *(TT has not been able to complete this action).*

Action: EG to set Terms of Reference for the National Teams Committee. *(TT noted that this action had not been completed).*

Action: CD to set Terms of Reference for the Finance Committee. *(CD noted that this action had not been completed).*

Action: All nominated Chairs for Ad Hoc committees to set Terms of Reference for their respective committees. *(CC, CD and LM noted that the Development, Officials and Senior Leagues Committee are currently operational and have considered their Terms of Reference).*

8.6 IRIS/UK Sport Terms of Reference

Action: EG to propose wording and take this issue offline and to make a proposal in the BBF Slack channel. *(TT noted that this action was completed).*

9.5 Ratification of Offline Votes

9.5.1 Ratification of World Baseball Classic Delegate List 17th August

TT confirmed that the Board had agreed and ratified the Performance Management Groups' recommended list of delegates to support GB Baseball at September's World Baseball Classic Qualifier in Regensburg. This action was completed on August 17th and GB Lead Programme Manager Drew Spencer was informed.

9.6 2022 Annual General Meeting Proposal

9.6.1 Venue and Date Approval

The Board agreed to TT's proposal to host the 2022 Annual General Meeting of the British Baseball Federation on November 19th 2022 at the Holiday Inn South Reading.

The Board made note that it had been assessing a variety of locations to host the AGM, however due to the budgetary preferences of the members the Federation would be using the same venue as last year.

Action: CD to pay venue invoice

Action: TT to sign contract sent from the Holiday Inn Events team.



Action: TT to prepare draft notice of the AGM date and location for the members.

9.6.2 Review of List 1 Action Points

The Board reviewed the required actions in preparations for the 2022 Annual General Meeting and allocated out action points:

9.6.2.1 Modification and creation of Previous AGM/ EGM Minutes

TT has completed this action as outlined in 9.3.

9.6.2.2 2022 Voting Members List Outline and Clarification

Action: CD to create an up-to-date list of the Voting Members and their allocated votes.

9.6.2.3 Voting Reform Progress

TT informed the Board that he has collected feedback from a number of individuals within the community on this proposed reform.

Action: TT to create draft constitutional proposals based on this feedback.

9.6.2.4 Constitutional Amendments Proposals

TT informed the Board that the World Baseball and Softball Confederation has requested that the member Federations add Baseball5, eSports & Para-sports.

Action: Board to review proposed additions to the BBF constitution for the member's review at the next meeting.

9.6.2.5 2023 Budget

TT added that based on the feedback at November's Extraordinary General Meeting, the Board will need to review the fee structure as well as create a reserves policy. CD added that the budget will largely be dependant on the Federation's goals. The Board agreed to schedule a meeting in September to discuss the 2023 Budget.

Action: CD to set up a specific meeting of the Board to discuss the Budget.

Action: Board members to consider their 2023 budgetary requirements.

9.6.2.6 2022 Annual Accounts

CD updated the Board on the BBF and Great Britain Baseball Accounts. CD noted that the year-end for the BBF is the 30th of September and that he will be preparing as much of the accounts as he can in advance of that date.

Action: CD to have prepared the 2022 accounts in preparation for a meeting of the Board in October.

9.6.2.7 Check for Unfinancial Clubs

CD noted that he will periodically check for Unfinancial Clubs and send out notices requesting payment closer to the date of the AGM.

Action: CD to periodically check for Unfinancial Clubs and send out notices requesting payment closer to the date of the AGM.

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9.6.2.8 Auditor of accounts

CD stated that according to 9.18 of the constitution, the Board may recommend that these audit requirements be suspended. As a result, CD stated that he would be taking a vote on this point at the AGM.

9.6.2.9 Document 1 Draft

Action: TT to draft the required call out for nominations in preparation for the AGM for the Board's review.

9.7 Joint BBF and BSF Letter to BaseballSoftballUK

The Board agreed to postpone this agenda item until the following actions had been completed:

Action: Board members to review content of the letter and as well as the mechanisms of the proposal outlined in the letter.

Action: TT to speak to Ieuan Gale, British Softball Federation President on the contents of the letter.

9.8 Board Roles and Responsibilities

The Board agreed to postpone this agenda item until the next Board meeting.

Action: Board to review the document and TT to add this item to the agenda for the next meeting.

9.9 British Olympic Association Membership & Memorandum of Understanding Review

The Board agreed to postpone this agenda item until the following actions had been completed:

Action: TT to speak with the British Softball Federation about the agreement.

Action: TT to add in clause relating to the role of the National Teams Programme Official and the agreement.

9.10 AOB

9.10.1 TT – New British Baseball Federation Website

TT updated the Board on the proposed draft for the new British Baseball Federation website.

Action: Board Members to review the website content.

Action: Board Members to review drafted Terms of Use and Privacy Policy

Action: TT to liaise with members of the community with a marketing background to gather feedback on the design and content of the website.

Action: TT to prepare a timeline and plan for the release of the new website.

- *End of Meeting* -